Interested in getting started with Emburse Analytics but don't know what to do with all your existing reports in Chrome River Reporting? This guide shows where the standard reports in the legacy reporting tool can be found or rebuilt in Emburse Analytics, plus new dashboard views of the data for better visibility and insights. To learn more about building reports in Emburse Analytics, using explores, and more, view our Emburse Analytics Creator Learning Map in the help center.

Audit

Located under Emburse Analytics > Chrome River Audit Admin

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports	Entity			
Reports	Entity Type			
Reports	Expense Transaction Changes			
Reports	Matter and Matter Client	Coming soon in Emburse Analytics		
Reports	Person			
Reports	Person Entity			

Expense

Located under Emburse Analytics > Chrome River Expense

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports / Analytics	Approvers	Coming soon in Emburse Analytics (Report can be built from the Header / Line / Tracking explore)		
Reports / Analytics	Cash Advance Balance	Coming soon in Emburse Analytics (Report can be built from the Cash Advance explore)		
Reports	Cash Advance Transaction			
Reports	Compliance	Compliance / Risk Assessment Last 12 Months	Compliance Volume Summary	Click a rule ID to filter the dashboard. Right click on the amount tile to access the Expense Spend Detail for additional detail.
Analytics	Compliance Dashboard			
Reports / Analytics	Credit Card Reconciliation		Credit Card Reconciliation	
Reports	Credit Card Statements Reconciliation Detail	Coming soon in Emburse Analytics (Report can be built from the Transaction explore)		
Reports	Credit Card Statements Reconciliation Summary			
Reports / Analytics	Departed People		Accruals / Unexported Spend	Update filter: Expense Owner Status is Deleted
Reports	Direct Pay Reconciliation		Direct Pay Reconciliation	

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports / Analytics	Duplicate Expenses	Compliance / Risk Assessment Last 12 Months	Compliance Volume Summary	Click on the appropriate rule ID in the Compliance Volume Summary tile to filter the dashboard on expense lines where the duplicate expense warning fired.
Reports / Analytics	Expense Analysis	Exported Expense Spend *or* Non-Exported Spend	Expense Spend Detail	
Reports / Analytics	Expense Report Tracking	Coming soon in Emburse Analytics (Report can be built from the Header / Line / Tracking explore)		
Reports / Analytics	Export Listing		Expense Spend Detail	Update filter: Expense Line Status Approved is Approved
Reports / Analytics	Export Totals		Exported Spend	
Reports / Analytics	Firm Paid Changes	Coming soon in Emburse Analytics (Report can be built from the Transaction explore)		
Analytics	Firm Paid Items		Expense Spend Detail	Add filter: Is Company Paid (Yes/No) is Yes
Reports / Analytics	Open Approvals		Open Approvals	
Reports / Analytics	Paid Expenses		Exported Spend	Add filter: Last Paid Date to select the paid date range
Analytics	Personal Matter		Exported Spend	Set filter: Is Personal is Yes

Emburse Analytics - Report Reference

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports	Submitted Reports		Expense Spend Detail	Set filter: Submit Date is in range <add dates>
Reports	Transactions Not Exported		Accruals / Unexported Spend	Set filter: Accrual Line Unused Transaction Feed Type Name, remove all default options. Add filter: Transaction Type is Credit Card
Reports	Travel Data Analysis	Coming soon in Emburse Analytics		
Reports	Travel Merge			
Analytics	Unsubmitted Reports		Expense Spend Detail	Update filter: Expense Header Status is Draft or Returned or Not Used. Add fields: Create Date, Cost Code, Is Company Paid

Pre-Approval

Located under Emburse Analytics > Chrome River PreApproval

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Pre-Approval Request Status		Open Approvals	
Reports / Analytics	Pre-Approval Request Tracking		Open Approvals	

Invoice

Located under Emburse Analytics > Chrome River Invoice

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Accounts Payable Accrual		Accruals / Unexported Invoices	Add fields: Invoice Line VAT > Tax Code 1, Tax Rate 1, Amount Spent Tax 1 if applicable
Analytics	Allocation Summary		Exported Invoices	Add fields: Invoice Line Description, Invoice Line Person Full Name, Invoice Line Person Customer Unique ID
Analytics	Canceled Invoices		Exported Invoices	Update filter: Invoice Header Invoice Status is Canceled
Analytics	Compliance	Report can be built using the Header / Line / Allocation explore		
Analytics	Deleted Invoices		Invoice Spend Detail	Update filter: Invoice Header Status is Deleted Add fields: Invoice Header Create Date, Invoice Creator Full Name
Analytics	Duplicate Invoices	Report can be built using the Header / Line / Allocation explore (Filter on applicable submit compliance rule ID)		
Reports / Analytics	Export Listing		Invoice Spend Detail	Update filter: Invoice Header Status is Approved
Reports / Analytics	Export Totals	Invoice Spend Overview	Exported Invoices	

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Invoices by Vendor	Invoice Spend Overview	Invoice Spend Detail	
Analytics	Invoices by Vendor – E-mail	Invoice Spend Overview	Invoice Spend Detail	Schedule report to send to vendors
Analytics	Invoice Aging	Invoice Spend Overview	Aging Invoice Spend by Bucket *or* Top 100 Vendors by Aging Bucket	
Reports	Invoice Cycle Times	Report can be built using the Header / Line / Tracking explore		
Reports	Invoice Due Dates	Report can be built using the Header / Line / Allocation explore		
Reports	Invoice Group Throughput		Open Approvals	Update filter: Invoice Header Currently Assigned Assigned To Group is not null
Reports	Invoice Header Analysis		Invoice Spend Detail	
Reports	Invoice Vendor Process Time		Exported Invoices	Add fields: Days to Approve, Paid Date
Reports	Invoice Vendor Spend Analysis		Exported Invoices	Update filter: Invoice Header Invoice Status is Paid Add field: Paid Date

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports	Invoice/PO Mismatch Exceptions		Invoice Spend Detail	Add filter: Invoice Header Has PO Request (Yes/No) is Yes - Add filter: Invoice Line Compliance Message Code is <rule ID of relevant InvoiceLineItemCompliance rule>
Reports / Analytics	Line Item Analysis		Invoice Spend Detail	
Reports / Analytics	Open Approvals		Open Approvals	
Analytics	Paid Invoices		Exported Invoices	Update filter: Invoice Header Invoice Status is Paid Add fields: Paid Date, Check Number, Check Amount
Analytics	Special Handling		Invoice Spend Detail	
Reports	Vendor Scorecard	Invoice Spend Overview	Invoice Spend Detail	

PO

Located under Emburse Analytics > Chrome River PoRequest

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Accounts Payable Accrual		Open Approvals	Add fields: GL Account, Allocation Display Cost Code, as applicable Add filter: PO Header PO Status is Draft or Pending
Analytics	Commitments	Open PO Commitments		
Analytics	Compliance	Report can be built using the Header / Line / Allocation explore		
Analytics	Item Aging		Open Approvals	Add field: PO Date Aging (Days) Add filter: PO Status is Draft or Pending
Analytics	Line Item Analysis		PO Line Item Analysis	

Billing

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Expense Billing Detail (prompt)	Access information regarding your Chrome River invoices via the Emburse Billing Portal		
Analytics	Expense Extended Pricing - MTD			

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Invoice Billing Detail (prompt)	Access information regarding your Chrome River invoices via the Emburse Billing Portal		
Analytics	PO Billing Detail (prompt)			
Analytics	Pre-Approval Billing Detail (prompt)			

Reference

Located under Emburse Analytics > Chrome River Reference

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Reports	Allocation Report		Reference - Allocation	
Reports	Car Plan Configuration	Coming soon in Emburse Analytics		
Reports	Car Plan Modifier			
Reports	Delegate Report		Reference - Person Delegates	
Reports / Analytics	Entities		Reference - Person Entities	
Reports / Analytics	Entity Listing		Reference - Entity Listing	
Reports	Expense Types	Access this information via Chrome River Admin Settings > Master Data > Expense Type		

Chrome River Reporting		Emburse Analytics		
Admin Menu Button	Report Name	Dashboard	Report Name	Common Modifications
Analytics	Invoice Customer Address		Reference - Invoice Customer Address	
Reports / Analytics	Invoice GL		Reference - Invoice GL	
Reports	Invoice Vendor		Reference - Invoice Vendor / Address	
Analytics	Matter Report		Reference - Allocation	
Analytics	Message Listing	Access this information via Chrome River Admin Settings > User Interface > Messages		
Reports	Person Cumulative Distance	Coming soon in Emburse Analytics		
Reports / Analytics	Person Report		Reference - Person	
Reports / Analytics	Tax Codes		Reference - Invoice Tax Code	
Reports / Analytics	Vacation Delegate		Reference - Person Vacation Delegates	

Ad Hoc Reporting Objects

Chrome River Reporting		Emburse Analytics	
Module	Reporting Object Name	Module	Explore Name
Expense	Expense Analysis (Header Only)	Chrome River Expense	Header / Line / Allocation

Emburse Analytics - Report Reference

Chrome River Reporting		Emburse Analytics	
Module	Reporting Object Name	Module	Explore Name
Expense	Expense Analysis (Line Item / Matter)	Chrome River Expense	Header / Line / Allocation
Expense	Expense Analysis (Approval / Routing)	Chrome River Expense	Header / Line / Tracking
Expense	Expense Analysis (Line Item / Export)	Chrome River Expense	Header / Line / Allocation
Expense	Expense Billing Detail (Prompt)	Access information regarding your Chrome River invoices via the Emburse Billing Portal	
Expense	Expense Billing Detail (Trending)		
Expense	Expense Type Mapping Data Object	Coming soon in Emburse Analytics	
Expense	Transactions Data Object	Chrome River Expense	Transaction
Expense	Travel Transactions Data Object	Coming soon in Emburse Analytics	
Invoice	Data Object 1 (Current Routing Step)	Chrome River Invoice	Header / Line / Allocation
Invoice	Data Object 2 (All Routing Steps)	Chrome River Invoice	Header / Line / Tracking
PO	PO Billing Detail	Access information regarding your Chrome River invoices via the Emburse Billing Portal	
PO	PO w/o Invoice (Header Only)	Chrome River PO	Header / Line / Allocation
PO	PO w/o Invoice (Pending with Routing)	Chrome River PO	Header / Line / Tracking
PO	PO w/o Invoice (without Routing)	Chrome River PO	Header / Line / Allocation
PO	PO with Invoice (Header Path)	Chrome River PO	Header / Line / Allocation

Chrome River Reporting		Emburse Analytics	
Module	Reporting Object Name	Module	Explore Name
PO	PO with Invoice (LineItem Path)	Chrome River PO	Header / Line / Allocation
Reference	Audit Administrative Changes	Coming soon in Emburse Analytics	
Reference	Entities Data Object	Chrome River Reference	Entity
Reference	GL Object (INVOICE)	Chrome River Reference	Invoice GL
Reference	Matter Data Object (Static)	Chrome River Reference	Allocation
Reference	Message Listing Data Object	Access this information via Chrome River Admin Settings > User Interface > Messages	
Reference	Person data Object	Chrome River Reference	Person